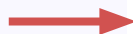


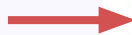
- 1 [Open the Auto Enrollment form by clicking on this link.](#) Enter the course code in the **REGISTRATION CODE** field. Once info is entered, press register button. It is important to not add additional spaces or punctuation before, after, or within the code.



- 2 Access Account View by clicking **MY ACCOUNT** button at the top right of the page. No verification email is required with the Auto-Enrollment Form.



- 3 Access course from **ONLINE LEARNING** section on the bulleted menu on the left side of the page.



- 4 The course should be visible under **YOUR COURSES** in the Online Learning Account page, if the code was entered properly in the Auto-Enrollment Form.

