10 Things to Know About Digital Footprints

1. When you search and interact online, a trail of info is left behind.
2. Elements of your digital footprints can be searched or shared.
3. Digital footprints can be helpful or harmful to your reputation both now and in the future.
4. Once online, things can exist forever (even if deleted).
5. Always think before you post online.
6. Personal information or opinions sent to one person can be shared with a larger audience.
7. Googling yourself can be a worthwhile exercise.
8. Old or inactive accounts should be disabled or deleted.
9. Keep personal details private and control the privacy settings on your accounts.
10. Be mindful of the digital footprints of others (e.g. Ask before tagging photos).

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